

**SWALLOW PARISH COUNCIL**  
INCORPORATING THE VILLAGES OF SWALLOW AND CUXWOLD

**Agenda for the meeting to be held in  
Swallow Village Hall on Tuesday 9<sup>th</sup> November 2004 at 7.15pm  
preceded by an Open Surgery at 7.00 p.m.**

**AGENDA**

**1. Present – In the Chair –**

**2. Apologies.**

**3. Minutes of meeting held on 14<sup>th</sup> September 2004.**

**4. Members' Declarations of Interests.**

Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with the 2000 Local Government Act.

**5. West Lindsey District Councillors' reports.**

**6. Lincolnshire County Councillor's report.**

**7. Police Matters & Neighbourhood Watch.**

- a) Police Report.
- b) Neighbourhood Watch Report - Councillor R A Wallace.

**8. Clerk's Report.**

- a) Roads in Cuxwold & Swallow.
  - i. North Side, Chapel Lane, drainage work completed. Also rainwater flooding outside Cottage No. 1. Drain cleared.
  - ii. Kerb and verge damage outside Anstey's Cove, Chapel Lane. Completed.
  - iii. Kerbing Cuxwold programmed after April 2004. To be reconsidered in light of new guidelines on AONB. Also drainage issue to be addressed.
  - iv. Drainage Cuxwold Road into cricket ground. Programmed 2004. Due shortly.
  - v. Mr A Baxter donated ten sacks of mixed bulbs for planting on Beelsby Road and at the Crossroads. Most have been planted by the CSU and they will return to complete the job.

**9. Responsible Financial Officer's Report.**

- a) Balances.
- b) Approval for accounts to be paid required.
  - i. J W Cousins – Grass cutting September 2004 £110.00 + VAT £19.25 = £129.25.
- c) Councillors' expenses.
- d) Budget and Precept 2005 - 2006.
- e) Audit for the year ended 31<sup>st</sup> March 2004.

**10. West Lindsey District Council.**

- a) Litter bins on A46 Lay-bys. Emptied twice weekly.
- b) West Lindsey Local Strategic Partnership Community Strategy. Clerk and Councillor Metcalf attended meeting 26/10/2004 at Caistor Town Hall. Cllr. Metcalf to report.
- c) West Lindsey District Council Local Government and Rating Act 1997 - Parish review letter 13/10/2004.
- d) West Lindsey District Council – Events Guide Autumn/Winter 2004/2005.
- e) West Lindsey District Council Waste collection - wheelie bins

**11. Lincolnshire County Council.**

- a) Lincolnshire County Council Lincs Fire Authority – Integrated risk management Plan. Two year action plan. Letter 1/10/2004 and questionnaire.
- b) Lincolnshire County Council Confidential Reporting Code. Annual Report Summary.
- c) Lincolnshire County Council Waste Management Development Plan. 1<sup>st</sup> draft deposit. Ongoing.
- d) Lincolnshire County Council Award of Merit 2004. Ongoing.
- e) Lincolnshire County Council Salting Routes 2004/2005.
- f) Lincolnshire County Council Recycling in Lincolnshire.

**12. Swallow and Cuxwold Village Hall & Playing Fields Association.**

- a) Wicksteed Inspection Reports.
  - i) 2004 Inspection Report.
  - ii) Report on play equipment. Cllr. G Metcalf.
  - iii) Wicksteed Guide to Disability Discrimination Act 1995 and October 2004 Provisions relating to outdoor play areas.
- b) CSU work to date. Clerk to the Council to report.

**13. Planning Matters & Housing.**

- a) SW2.
- b) Proposed Vodaphone mast. Site SW Corner Bowlands Covert Rookery Farm.
- c) Appeal by Brocklesby Estates re proposed dwelling between the Forge and Village Farm, Caistor Road, Swallow.
- d) West Lindsey District Council Local Plan First Review Revised Deposit Draft. Public enquiry to commence 8/2/2005.
- e) CPRE new website “Planning Help.” [www.planninghelp.org.uk](http://www.planninghelp.org.uk)

**14. Quality Councils - Town and Parish Council Initiative.**

- a) Website. [www.swallowpc.co.uk](http://www.swallowpc.co.uk) Newspaper and Diary - Contributions to the Clerk to the Council. Please use the Website.
- b) ODPM review of Regulatory Framework Governing Political Activities of Local Government Employees and Model Code of Conduct for Local Government Employees: Consultation papers. Council’s response letter.
- c) Guide to becoming a Quality Council.

**15. Freedom of Information Act 2000.**

Preliminary update from LALC.

**16. BT meeting the needs of the Community.**

Proposed removal of Cuxwold Public Payphone. Correspondence since last Parish Council meeting.

**17. Shaping Health – Patient and Public Health Involvement Forum.**

- a) Volunteers required.
- b) Speaker available.

**18. Tree Survey.**

- a) Letter of thanks to Mr Barwood – 19/9/2004.
- b) Free trees for Parishes Scheme 2004. Available January 2005.
- c) Trees felled in Swallow by Sutton Estates in contravention of West Lindsey District Council Tree Preservation Orders. Review.

**19. NALC & LALC.**

- a) NALC Media Relations Update.
  - i) Service for Urban Councils.
  - ii) Communications Resource for Town and Parish Councils.
- b) NALC Clerks' Bursary Fund.
- c) LALC Seminar for Councillors 21.9.2004 Billingborough 7.00pm – 9.00pm. Cllr. Wallace to report.
- d) LALC AGM Conference 31/10/2004 at Horncastle College. Cllr. Wallace to report.
- e) LALC Co-opted Members' Allowance – Confirmation August 2004.
- f) LALC County Circular –
  - i) Page 6 "E" Group for Councillors.

**20. Code of Conduct - Members' Interests.**

Reminder to update the Register.

**21. Code of Conduct – Local Government Act 2000 Section 66.**

Consultation – Local Investigations and Determinations of Misconduct Allegations – Analysis of Comments and Government responses 19/10/2004

**22. Matters arising from Open Surgery.**

**23. Correspondence.**

The following publications are available to view: -

- |    |                               |  |
|----|-------------------------------|--|
| a) | West Lindsey District Council | Minutes & Information Booklets.                            |
| b) | Clerks and Councils Direct    |  |
| c) | EMDA News                     | Annual Public Meeting and Year Review.                     |
| d) | Parish Pump News              | Autumn 2004.   |
| e) | West Link                     | Three year health plan. West Lincs NHS Primary Care Trust. |

A copy of the Minutes of the meeting held on 14<sup>th</sup> September 2004 will be displayed on the Notice Boards and [www.swallowpc.co.uk](http://www.swallowpc.co.uk) after the meeting. They may also be seen by arrangement with the Clerk to the Council. Telephone 01472 371056.

**24. Date, time & place of next meeting: -**

**Tuesday, 11<sup>th</sup> January 2005 in Swallow Village Hall**

**Open Surgery 7.00pm**

**Parish Council Meeting 7.15pm**

**Signed**

**Mrs V M Hewins**

**Clerk to the Council**

**Date 28<sup>th</sup> October 2004.**