

SWALLOW PARISH COUNCIL

INCORPORATING THE VILLAGES OF SWALLOW AND CUXWOLD



QUALITY
PARISH
COUNCIL

Agenda for the Swallow Parish Council meeting to be held in Swallow Village Hall on Tuesday 10th November 2009 at 7.15pm. Preceded by the Open Surgery at 7.10pm

Please note format: -

Items in BOLD are financial matters.

Items in ITALICS are for information purposes only. The texts are available from the Clerk if you wish to know more about these issues and can be discussed if required.

Present:

1. Apologies.

2. Members' Declarations of Interests.

Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with the 2000 Local Government Act.

3. Notes of meeting held on 8th September 2009 for adoption as Minutes.

4. Lincolnshire County and West Lindsey District Council Councillors' reports.

- a) Lincolnshire County Councillor A H Turner.
- i) Keelby Parish Council 22/9/09. County Probation Service. The Chairman & Clerk attended. Chairman to report
- ii) Invitation from Keelby Parish Council to a meeting, date to be arranged. The Director of Library Services will be attending and Clerk to obtain details and pass to Cllr. C M Turner. Details awaited.
- b) West Lindsey District Councillor A Caine
 - i)

5. Police Matters & Neighbourhood Watch.

- a) Police report – Caistor Police.
 - i) Royal Observer Corps bunker on Cuxwold road. The hatch has been broken and needs battening down again. Cllr. Walgate to report.
 - ii) CPSO Asher's half marathon in October for the Swallow Church Roof Appeal
- b) Neighbourhood Watch – Peter Day to Report

6. Clerk's Report.

- a) Parish Councils Clerks' presentations to West Lindsey District Council on 10 & 16 September 2009. Clerk to report.
- b) Roads in Cuxwold & Swallow.
 - i) *Fly tipping continues to be a problem but West Lindsey District Council is responding promptly.*
 - ii) Drainage issues including burst pipe in verge outside the Forge/A46 Crossroads, throughout Swallow. In Lincolnshire County Council's hands. Report.
 - iii) Resurfacing of Chapel Lane badly done and now to be repatched and surfaced in the near future. Now scheduled for June 2010.
 - iv) Beelsby Road. Drainage channels to be dug in the dip and a passing area created on the south side after April 2009. Job will be done when JCB & operator are available.

- v) Skell Hill: Proposal to prohibit driving along superseded A46 24/6/2009. Report.
- vi) Yarborough Cottages – (ACIS Housing). Conversion of grounds to car park request. In hands of West Lindsey District Councillor A Lawrence. Email 8/10/2009.
- vii) Condition of grounds of 4 Grimsby Road. Letter 13/9/09 to West Lindsey District Council. Reply 18/9/09.

7. Responsible Financial Officer's Report.

- a) **Balances and update on income and expenditure.**
- b) **Approval for accounts to be paid: i) a) Poppy wreath for Remembrance Sunday obtained by**
 - Lincolnshire County Councillor A H Turner. Account due. (2008 £15.00)**
 - b) J W Cousins (Farmers) Ltd. Account due**
- Accounts paid: ii)**
 - a) **Ecofurn – Seat £255.00**
 - Brackets - £ 10.00**
 - Delivery to site £ 15.00**
 - £280.00**
 - VAT £ 42.00**
 - £322.00**
 - b) **Clement Keys 2008/09 Audit**
 - Fees £120.00**
 - VAT £ 18.00**
 - £138.00**
 - c) **Wicksteed Leisure – Swallow & Cuxwold Play Equipment**
 - Inspection 2009 £ 90.00**
 - VAT £ 13.50**
 - £103.50**
- c) **Councillors' expenses.**
- Cllr Baxter travel expenses Gainsborough & return 20/10/2009. 62 miles @ 40p = £24.80.**
- d) **Budget & Precept 2010 – 2011.**
- e) **Annual Return for the year ended 31 March 2009.**
 - i) **Audit of Accounts for year ended 31/3/2009 has been completed by external auditors. No queries raised. Notice of completion of audit 25/9/2009 – 15/10/2009 displayed. No enquiries.**
 - ii) **Internal Audit due under the new internal Audit Plan 2009/2010.**

8. West Lindsey District Council.

- a) West Lindsey District Council Governance arrangements.
- b) West Lindsey District Council – Triple bin collections went District wide in September 2009.
- c) West Lindsey District Council – Flooding problems dykes/ditches/watercourses. Letter 29/4/2009. Emails 6/5/2009 & 1/7/2009. Letter 22/7/2009. Information provided by all Councils, which responded, is being processed.
- d) West Lindsey District Council – Parish Matters – Delivery of publications to councillors.
- e) *West Lindsey District Council – Corporate Plan. Available on www.west-lindsey.gov.uk – Copy held by Clerk.*
- f) West Lindsey District Council – Street Cleansing Review. Parish Champions 11/11/2009 at Glenthams Village Hall at 7.00pm. Clerk & Cllr. ?? to attend.
- g) West Lindsey District Council – Gypsy & traveller accommodation response sheet completed by Chairman & Clerk and returned 14/10/2009.
- h) West Lindsey District Council – Roles & Responsibilities. Seminar attended by Chairman & Clerk 20/10/2009 at Gainsborough. Chairman to report.

9. Lincolnshire County Council.

- a) *Lincolnshire County Council – Wildlife and Countryside Act 1981. S. 53 Rothwell to Cuxwold. Upgrading of Public Footpath No. 23. Upgrade, addition and realignment of Public Footpath No 23. Ongoing.*
- b) Lincolnshire County Council – Mobile Library & Caistor Library new provisions and opening times. Was expected June 2009. Update Lincolnshire County Council. Cllr C M Turner to report but will try and attend the Keelby Parish Council meeting, which the Director of Library Services has been invited to attend. See Item 4 a) ii).
- c) Lincolnshire County Council – Trees for Lincolnshire Communities. Clerk ordered hedging plants for Playing Field and replacement hedge line on Grimsby Road.

10. Swallow and Cuxwold Village Hall & Playing Fields Association.

- a) The Playing Fields
 - i) Cuxwold & Swallow Play Equipment Checks. Reports Swallow and Cuxwold. See iii) below
 - ii) Annual safety inspection Wicksteed. 2009 Inspection 17/9/09. Report received. See Item 7 b) ii) c. Letter 19/10/2009.
 - iii) Children's Playing Signs Swallow. Lincolnshire County Council Highways agreed to place signs on Cuxwold Road. Awaited. Order placed by Lincolnshire County Council October 2009. To be completed by 16/12/2009.
 - iv) Children's Playing Signs Cuxwold. Lincolnshire County Council Highways has been asked to put Children Playing Signs on approach to the Play Area. Awaited. Order placed by Lincolnshire County Council October 2009. To be completed by 16/12/2009.
 - v) Moles in Playing Field.
- b) Village Hall.

Village Hall Treasurer's Report including expenses since 8/9//2009.

11. Planning Matters & Housing.

- a) *West Lindsey District Council Local Development Framework Consultation Period. Await first responses.*
- b) *East Midlands Draft Regional Plan – Public Examination now closed. Await report.*
- c) West Lindsey District Council Planning Department to investigate the landscaping of gardens beyond dike to the boundaries with Chapel Lane properties, contrary to Planning Consents. Response from West Lindsey District Council Planning Department – circulated to all Councillors.
- d) West Lindsey District Council – “What do you think about future housing priorities?” – Housing plans for the future. Email 26/8/2009. Reply sent 9/9/2009. Await feedback.
- e) West Lindsey District Council – SHLAA 2009 Site suggestion up date of 2008 document. Three suggested sites.

12. Bench on Village Green.

Bench purchased from Ecofurn made of recycled plastic and is virtually indestructible. See Item 7 b) ii) a. Under guideline figure of £300.00, as VAT can be reclaimed.

13. Glebe Farmhouse, Caistor Road.

14. Quality Councils - Town and Parish Council Initiative.

- a) Website. www.swallowpc.co.uk. Newspaper and Diary - Contributions to the Clerk to the Council. Please visit the Website regularly.

15. NALC & LALC.

- a) NALC. i)
- b) LALC. i) LALC Conference 7/11/2009. Chairman and Clerk to report.
ii) Power of Wellbeing. Clerk attended training session 14/10/2009. Report.

16. Code of Conduct – Local Government Act 2000.

- a) Members' Interests. Reminder to update the Register.
- b) Standards Board – Complaints procedures. Await new guidance from West Lindsey District Council & NALC.

17. Village Interpretation Sign – Walks in Swallow & Cuxwold.

Update. The signage on the new permissive path is still not in place. The Chairman to report

- b) “Walking the Way to Health” Village walking group. The Chairman to report. Risk assessment by West Lindsey District Council Officers. Training of volunteers.

18. Community Lincs.

- a) Parish Plans for Swallow & Cuxwold. Cllr. Gould to present the Plan to Swallow Parish Council for approval, before passing it on to Community Lincs, Lincolnshire County Council and West Lindsey District Council for their approval.

19. Wolds Area Forum – Local Strategic Partnership.

Meeting 12/10/2009 at Nettleton Village Hall. Cllr. Stoneman's Report has been circulated.

20. Lincolnshire Wolds Countryside Services.

Lighting – YE poles to be painted. To be considered in this financial year.

21. Proposed closure of Lincoln County Hospital Pathology Lab and relocation to Scunthorpe.

Awaiting update.

22. Equality and Human Rights Commission – Public Sector Duties.

Forthcoming Equality Bill harmonising race, disability & gender equality into one equality duty. Await details.

23. Communities in Control. Real People, Real Power.

Government response to the making and enforcement of bye laws.

24. Correspondence.

The following publications were available to view: -

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| a) | <i>West Lindsey District Council</i> | <i>Agendas, Minutes, Information</i> |
| <i>Booklets & News.</i> | | |
| b) | <i>West Lindsey District Council</i> | <i>Your Green Waste is put to good use</i> |
| <i>information leaflet circulated to all</i> | | |
| | <i>Councillors.</i> | |
| c) | <i>West Lindsey District Council</i> | <i>Loans up to £20,000 for local</i> |
| <i>business. News release.</i> | | |
| d) | <i>EMDA News</i> | <i>Summer/Autumn issue.</i> |
| e) | <i>Clerks and Councils Direct</i> | |
| f) | <i>Wolds News</i> | |

25. Date, time & place of next meeting: -

A copy of the Minutes of the meeting held on 8th September 2009 will be displayed on the Notice Boards and www.swallowpc.co.uk after the meeting. They may also be seen by arrangement with the Clerk to the Council. Telephone 01472 371056.

26. Date, time & place of next meeting: -

Tuesday, 12th January 2010 in Swallow Village Hall

Open Surgery 7.10pm

Parish Council Meeting 7.15pm

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Signed V M Hewins

Mrs V M Hewins

Clerk to the Council

Date 3rd November 2009.