

SWALLOW PARISH COUNCIL

INCORPORATING THE VILLAGES OF SWALLOW AND CUXWOLD

Clerk:
Mrs Helen S Pitman

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5th January 2011

To all members of the Parish Council

Dear Councillor,

You are hereby summoned to attend the next meeting of Swallow Parish Council, which will be held on Wednesday, 12th January 2011 commencing at 7.15pm in the Village Hall.

The business to be dealt with at the meeting is listed in the enclosed agenda.

There will be a five minute Open Surgery between 7.10pm and 7.15pm, when members of the public may ask questions or make short statements to the Council and your attendance is also requested during this period.

Yours faithfully,



Mrs H S Pitman
Clerk to the Council



SWALLOW PARISH COUNCIL

INCORPORATING THE VILLAGES OF SWALLOW AND CUXWOLD



QUALITY
PARISH
COUNCIL

**Agenda for the Swallow Parish Council meeting to be held in
Swallow Village Hall on Wednesday, 12th January 2011 at 7.15pm.
Preceded by the Open Surgery at 7.10pm**

Please note format: -

Items in BOLD are financial matters.

Items in ITALICS are for information purposes only. The texts are available from the Clerk if you wish to know more about these issues and can be discussed if required.

Present:

1. **Welcome to the new Clerk, Mrs Helen Pitman.**
2. **Apologies.**
3. **Members' Declarations of Interests.**

Members may make any declarations of interest at this point but may also make them at any point during the meeting in accordance with the 2000 Local Government Act.

4. **Notes of meeting held on 9th November 2010 for adoption as Minutes. Also Minutes of Extraordinary Meeting held on 17th December 2010.**

5. **Lincolnshire County and West Lindsey District Council Councillors' reports.**

- a) **Lincolnshire County Councillor A H Turner.**
- b) **West Lindsey District Councillors A Caine and Mrs A Lawrence.**

6. **Police Matters & Neighbourhood Watch.**

- a) **Police report –**
 - i) **Caistor Police.**
 - ii) **Letter 10/11/10 from Chief Inspector Community Safety Lincolnshire Police re partnership between the CSLP and Parish Councils.**
- b) **Neighbourhood Watch report – Peter Day.**

7. **Clerk's Report.**

- a) **Roads in Cuxwold & Swallow.**
 - i) *Fly tipping continues to be a problem but West Lindsey District Council is responding promptly.*
 - ii) *Drainage issues including burst pipe in verge outside the Forge/A46 Crossroads, throughout Swallow. In Lincolnshire County Council's hands.*
 - iii) *Resurfacing of Chapel Lane badly done and now to be repatched and surfaced in the near future. Was scheduled for June 2010. Highways do not know exactly when this will be done due to change of contractor.*
 - iv) *Beelsby Road. Drainage channels to be dug in the dip and a passing area created on the south side after April 2009. Job will be done when JCB & operator are available. See iii) above.*
 - v) *Condition of grounds of 4 Grimsby Road. Await further report from West Lindsey District Council. West Lindsey District Council letter 17/11/10 Enforcement file now closed.*
 - vi) *Hill Holt Wood.*
 - vii) *Swallow Christmas Tree 2010 – Letter of thanks sent 17th December 2010.*

- viii) Bad weather conditions in December – West Lindsey District Council bulletins sent regularly to all residents for whom e-mail addresses are held.
- ix) December Newsletter distributed to all households.

8. Responsible Financial Officer's Report.

- a) **Balances and update on income and expenditure.**
 - i) **Approval for accounts paid: all per Precept 2010/2011.**
 - a) **Caistor First Responders. Donation £50.00.**
 - b) **Victim Support. Donation £50.00. Acknowledged 13th December 2010.**
 - c) **West Lindsey Citizens Advice Bureau. Donation £50.00. Acknowledged 16th December 2010.**
 - ii) **Accounts to be paid:**
 - a)
- b) **Councillors' expenses.**
- c) **Previous Clerk's Salary & Expenses.**
- d) **New Clerk's Salary & Expenses.**
- e) **Gift for Internal Auditor.**
- f) **Precept request for 2011 – 2012 returned to West Lindsey District Council. Sent 8/12/2010.**
- g) **VAT Claim due March 2011.**

9. West Lindsey District Council.

- a) West Lindsey District Council – Licensing Act 2003 Section 5. Statement of Licensing Policy. Letter 5/8/2010. No comments received. West Lindsey District Council advised 13/10/2010. Await final approved policy.
- b) West Lindsey District Council – Boundary Commission Electoral Review.
 - 1) Whole Councils Elections letter 15/12/2010
 - 2) E-mail 7/12/2010 from Boundary Review Officer acknowledging receipt of Council's comments.
- e) West Lindsey District Council – Parish Matters covering issues in b) above, previously circulated,
- d) West Lindsey District Council – Register of Electors 1/12/2010.
- e) *West Lindsey District Council – West Lindsey assembly 4/4/11. Advance notice.*
- f) West Lindsey District Council – Council Tax seminar Tuesday 7th December 2010 at Caistor Town Hall. Postponed to New Year, due to bad weather conditions.

10. Lincolnshire County Council.

- a) *Lincolnshire County Council – Wildlife and Countryside Act 1981. S. 53 Rothwell to Cuxwold. Upgrading of Public Footpath No. 23. Upgrade, addition and realignment of Public Footpath No 23. Ongoing.*
- b) Lincolnshire County Council – 'Let us know how we can work better together' Questionnaire needing responses by 3/12/10 completed and returned by the Clerk.
- c) Lincolnshire County Council – Guidance for self help on winter snow clearance. Letter 23/11/10. 'To grit or not to grit' Advice sheet 26/11/10 from Came & Co (Insurers)
- d) Lincolnshire County Council – Integrated Locality Management – await further developments.
- e) Lincolnshire County Council – English National Concessionary Travel Scheme letter 13/12/2010 - details reported by Lincolnshire County Council Cllr. A. Turner at November Council meeting.

11. Swallow and Cuxwold Village Hall & Playing Fields Association.

- a) To discuss separating the Playing Fields from the Association and for the Parish Council to take on full responsibility for the Playing Fields.
- b) Village Hall.
 - i) **Village Hall Treasurer's Report including expenses since 9/11/2010.**
- c) The Playing Fields.
 - i) Cuxwold & Swallow Play Equipment Checks. Reports Swallow and Cuxwold.
 - ii) Wicksteed Inspector's Report Sept 2010. Play equipment dismantled and removed 20/11/10. Matting, old swings and goal posts retained
 - iii) Children's Playing Signs Cuxwold. Children Playing Signs on approach to the Play Area. Clerk to report. Await installation of new signs.

12. Planning Matters & Housing.

- a) *West Lindsey District Council – SHLAA 2009 Site suggestion up date of 2008 document. Three suggested sites. Acknowledged by West Lindsey District Council. Await further contact.*
- b) Central Lincolnshire Joint Strategic Planning Committee (Local Development Framework)

Central Core Strategy. – Issues and Options. Consultation began 25/10/2010, details circulated to all members. Open meeting with Mark Sturgess, Development Services Manager (Head of Planning), West Lindsey District Council.

Swallow Village Hall 10/11/2010 at 7.30pm. Notes attached. Further meeting 23/11/10 and responses to questionnaire discussed, completed and returned 25/11/10 and acknowledged 14/12/10.

- c) Infrastructure Planning Commission: - Proposed Offshore Wind Farm, Hornsea. Proposal by Smart Wind. This proposed project is too far away to affect Swallow and Cuxwold, the Clerk e-mailed response 16/12/10.

13. Quality Councils - Town and Parish Council Initiative.

- a) Website. www.swallowpc.co.uk. News page and Diary – Contributions to the Clerk to the Council. Please visit the Website regularly.

14. NALC & LALC.

- a) NALC. i) *Draft manifesto for the future of local councils. Await final document.*
ii) Future of the Standards Framework for Members of Local Authorities in England – Legal Briefing update 10/12/10.
iii) Responsibilities for Clearing Snow and Ice on Highways – Legal Briefing 26/12/10.
iv) What is Localism? Brochure.
b) LALC. i) Training Events 2011 details awaited.
ii) LALC News November 2010 circulated to all Councillors.

15. Code of Conduct – Local Government Act 2000.

- a) Members' Interests. Reminder to update the Register. See NALC Legal Briefing 14 a) ii).

16. Parish Plan Action Committee.

- a) Progress report by Committee Chairman Cllr. B Gould.
b) Letter 15 June 2010 from Chris Dowse, Estate Manager, Sir Richard Surton's Settled Estates. Meeting at Estate Office 9/9/2010. Report. No response to date.

17. Wolds Area Forum – Local Strategic Partnership.

- a) Wolds Area Forum. The next meeting to be arranged when details of proposed merger with the West Lindsey Voluntary Forum have been discussed. It is hoped that the new joint forum will be launched in March.

18. Correspondence.

- a)

The following publications are available to view: -

- a) Lincolnshire County Council
b) West Lindsey District Council *Parish Matters Issue Oct 2010 previously circulated.*
c) Clerks and Councils Direct *Issue.*
d) Lines Wolds AONB *Sunday, 23rd January 2011*
10.00am – 1.00pm Swallow Circular Walk
Guide to Village and local facilities in the Wolds. Revised 2010.
e) Rural Links

A copy of the Minutes of the meeting held on 9th November 2010 will be displayed on the Notice Boards and www.swallowpc.co.uk after the meeting. They may also be seen by arrangement with the Clerk to the Council. Telephone 01472 851679.

19. Date, time & place of next meeting: -

Tuesday, 8th March 2011 in Swallow Village Hall

Open Surgery 7.10pm
Parish Council Meeting 7.15pm

Signed 


Clerk to the Council
Date 5th January 2011.